

The Washington County School Board convened for a School Board Meeting on Monday, October 16, 2017 at 7:00 p.m. The meeting was held at the School Board Office, 812 Thompson Drive, Abingdon, Virginia. Present were:

Dr. Brian C. Ratliff, Superintendent	Dr. Doug Arnold
Ms. Melissa Caudill, Director of Finance & Clerk of the Board	Mr. Terry Fleenor
Ms. Elizabeth Lowe, Chair	Mr. Tom Musick
Mr. Billy Brooks, Vice Chair	Mr. Dayton Owens
	Mr. Danny Ruble

1. The meeting was called to order by Ms. Elizabeth Lowe, School Board Chair.
2. Determination of quorum – seven of seven board members were present.
3. Dr. Brian Ratliff led the Pledge of Allegiance.
4. Upon motion by Mr. Brooks, seconded by Mr. Owens, by 7-0 vote, the agenda was approved as amended with the VSBA Academy Awards to be moved to consent agenda and with the removal of the Head Wrestling Coach at John S. Battle High School from closed session.
5. Ms. Lowe called for public comment and the following individual had signed up to speak.
 - Paul Newberry said he was speaking on behalf of the employees of the transportation department. Mr. Newberry expressed their concerns regarding the updated Policy GCDDBA, Sick Leave that is currently under consideration by the School Board. The policy update stipulates that certain employees would be compensated at a rate of \$20 per day for unused accumulated sick leave. Mr. Newberry notes that this update penalizes employees that do not abuse sick leave. Not only do they feel this is unfair to certain classes of employees, he notes that this is also a recruitment tool to attract new bus drivers, which is a job that is difficult to fill due to the hours and low pay. Mr. Newberry requests, on behalf of himself as well as other transportation department personnel, that the School Board carefully consider the reinstatement of sick leave payout at the rate of \$50 per unused day for all personnel.
6. Upon motion by Mr. Fleenor, seconded by Mr. Ruble, by 7-0 vote, the following items were approved on the consent agenda as presented:
 - Minutes of the September 5, 2017, School Board Meeting
 - Minutes of the September 18, 2017, School Board Meeting
 - Bill Listing Dated 9/18/2017
 - General Fund: \$ 283,408.83
 - School Textbook Fund: \$ 6,528.64
 - School Food Services: \$ 202,799.39
 - 9/8/2017 Payroll Warrants #170908 \$236,167.03 and Warrant #170908 for \$2,292,826.50
 - Bill Listing Dated 10/02/2017
 - General Fund: \$354,750.63
 - School Textbook Fund: \$14,120.68
 - 9/22/17 Payroll Warrant #170922 \$2,236,618.47
 - Bill Listing Dated 10/16/2017
 - General Fund: \$342,718.98
 - School Textbook Fund: \$1,615.31
 - School Food Service Funds: \$135,766.75
 - 10/6/17 Payroll Warrant # 171006 \$2,224,009.11
 - 10/10/17 Payroll Warrant #171010 \$330,240.90
 - 10/11/17 Payroll Warrant #171011 \$ 7,614.13
 - File EEAC, School Bus Safety Program
 - File EFB, Free and Reduced Price Food Services
 - File KBA, Requests For Information

- File KBA-E, Rights & Responsibilities
 - Public Surplus
 - Recognition of VSBA Academy Awards for School Board Members
7. Dr. Noe presented the following School Board policies on Draft reading for consideration:
- File JE, Student Attendance
 - File JE-R, School Attendance Regulatory Guidelines
 - File JHCB, Student Immunizations
8. Dr. Wallace presented the following School Board policy on Draft reading for consideration:
- File GCBDA, Sick Leave
9. Dr. Wallace informed the Board that Wednesday, October 18, 2017 is National School Transportation Day and thanked the bus drivers for their service. The Board discussed appreciation for the Washington County School system's bus drivers and commended the personnel of the transportation department for their exceptional record of safety and security concerning our students.

Break - 7:47 p.m.

Resume - 7:52 p.m.

10. Dr. Wallace presented the following School Board policy on Draft reading:
- File GBEB, Staff Weapons in School
11. Upon motion by Mr. Fleenor seconded by Dr. Arnold, by 7-0 vote the following policies were approved on First reading:
- File FA, Charter Schools
 - File FA-E, Charter School Application
 - File FA-R, Charter School Regulations
 - File JRCA, School Service Providers' Use of Student Personal Information
 - File LC, Charter Schools
 - File LC-E, Washington County Charter School Application Addendum
 - File GAH, School Employee Conflict of Interest
 - File LC-R, Charter School was approved on First reading with suggested changes.

12. Superintendent's Report:

Dr. Ratliff provided an update regarding the upcoming VSBA Annual Convention in Williamsburg to be held on November 15-17, 2017. Dr. Ratliff said he is scheduled to speak on behalf of Virginia Association of School Superintendents (VASS) at the conference. Washington County Schools will host the Region VII 2017 Legislative Listening Session on October 18, 2017, at the Higher Education Center in Abingdon, Virginia from 6 to 8 p.m.

Dr. Ratliff apprised the School Board of the September 26, 2017 Washington County Board of Supervisors (BOS) meeting he attended. He had requested to be placed on the agenda in order to clarify statements made by county personnel at the BOS previous board meeting regarding the School Board's annual supplemental appropriation request. At that meeting, Dr. Ratliff informed the BOS that the School Board's September 5, 2017 letter requested a \$606,698 beginning balance revision of the fiscal year 2018 General Fund. As communicated in the September 5, 2017 letter to the BOS, the \$606,698 supplemental budget appropriation is needed to revise the fiscal year (FY) 2018 General Fund budget for Fiscal Agency

carryovers and committed encumbrances. He reminded the BOS that the Washington County School Board serves as the fiscal agent for the A. Linwood Holton Governor School and Mt. Roger's Regional Adult Education Program (MRREAP). In return, the Washington County School Board earns administrative revenue from these entities for the financial management of their revenues, payroll and accounts payable. They are both separate entities with their own governing board of directors. The FY 2018 budget revision reflects the carryover of funds for the Governor School (\$405,320) and MRREAP's (\$124,160) well as for Medicaid programs (\$38,396) and committed encumbered funds (\$38,822). The School Board's supplemental appropriation request, which is provided annually in conjunction with the county constitutional offices and various county agencies, was not a request to increase our FY 2018 for \$606,698 unspent local money as stated at the BOS previous meeting. In fact, the school system actually ran out of funds in FY 2017 and had to defer payment of some June utility bills until after July 1, the start of FY 2018. Dr. Ratliff noted that for transparency and accuracy of our financial status, it is important to publicly clarify and correct the public statement at the BOS meeting that these were unspent local FY 2017 funds we requested to increase our FY 2018 budget. These are not local county revenue funds and the School Board actually ended the 2017 fiscal year with a shortfall, not a surplus of funds.

Dr. Ratliff also informed the Board that the 2017 Annual School Financial Report (ASR) has been finalized and submitted to the Virginia Department of Education (DOE) as required by law by September 30th of each year. The ASR is a comprehensive financial report containing detailed spending and staffing data. Copies of the ASR were previously distributed to the School Board members and will be posted for public viewing.

Dr. Ratliff discussed the Supplemental Retirement Program Actuarial Valuation Report. This report contains the results of valuation of the Washington County Public Schools Supplemental Retirement Program as of July 1, 2017 as required to meet the requirements of the Governmental Accounting Standard Board (GASB) Statement Nos. 67 & 68. Due to new governmental regulations regarding retirement plan reporting requirements, this report will be conducted annually.

Dr. Ratliff noted that he has a conference call scheduled that he will join after the conclusion of this School Board meeting with the candidates for the upcoming gubernatorial election along with other selected superintendents to hear the candidates' position on educational funding and their individual philosophy and commitment to schools.

13. Upon motion by Mr. Ruble, seconded by Mr. Musick, by 7-0 vote, the agenda for the November 9, 2017, School Board meeting was approved as amended.
14. Upon motion by Mr. Musick, seconded by Mr. Fleenor, by 7-0 vote, closed session was declared, after a ten-minute break, pursuant to §2.2-3711 of the *Code of Virginia* to discuss the following:

SECTION 2.2-3711 A (1)

CONSIDER EMPLOYMENT OF SPECIFIC INDIVIDUAL(S):

- Aide, E.B. Stanley Middle School
- Head Girls' Tennis Coach, John S. Battle High School
- Aide, Meadowview Elementary School
- Secretary, Glade Spring Middle School
- Maintenance, Maintenance Department, John S. Battle High School

- Head Softball Coach, Abingdon High School
- Teacher, Holston High School
- Teacher, High Point Elementary School

SUPERINTENDENT DOCUMENT A Teaching Athletic Coaches

CONSIDER SPECIFIC INDIVIDUAL(S) FOR SUBSTITUTE TEACHING

CONSIDER RESIGNATION OF SPECIFIC INDIVIDUAL(S):

- Assistant Girls' Basketball Coach, High School
- JV Baseball Coach, High School
- Assistant Basketball Coach, High School
- Head Boys' Track Coach, High School
- Assistant Baseball Coach, High School
- Assistant Boys' Basketball Coach, High School
- Bus Driver, Transportation
- Bus Driver, Elementary School
- JV Cheerleading Coach, High School
- Assistant Baseball Coach, High School
- Boys' 8th Grade Basketball Coach, High School
- School Nutrition Assistant, Middle School
- Custodian, Career and Technical Education Center
- 8th Grade Girls' Basketball Coach, Middle School

SUPERINTENDENT DOCUMENT A Teaching Athletic Coaches

CONSIDER RETIREMENT OF SPECIFIC INDIVIDUAL(S):

- Teacher, Middle School

*CONSIDER SPECIFIC INDIVIDUAL(S) WITH NON-TEACHING ASSIGNMENT:
TO RECEIVE COACHING SUPPLEMENT ONLY AND SUBJECT TO (1) VHSL
APPROVAL AND (2) WITHIN NUMBER OF POSITIONS APPROVED FOR
COACHING:*

- Head Wrestling Coach, High School
- Assistant Volleyball Coach, High School
- Head Indoor Track Coach, High School
- Assistant Girls' Basketball Coach, High School
- Assistant Boys' Basketball Coach, High School
- Assistant Softball Coach, High School
- Assistant Football Coach, High School
- Head Softball Coach, High School

SUPERINTENDENT DOCUMENT A Non-Teaching Athletic Coaches

15. Upon motion by Mr. Musick, seconded by Mr. Brooks, by 7-0 vote, closed session ended, and the meeting reconvened in regular session.

16. Upon motion by Mr. Brooks, seconded by Mr. Owens, by 7-0 vote, closed session was certified pursuant to Section 2.2-3712 of the *Code of Virginia*.
17. Upon motion by Mr. Musick, seconded by Mr. Ruble, by 7-0 vote, the following was approved as recommended by the Superintendent:

EMPLOYMENT:

- Kathy Anderson, Aide, E. B. Stanley Middle School, Effective October 3, 2017
- Todd Clemons, Head Girls' Tennis Coach, John S. Battle High School, Effective October 17, 2017
- Brandi Cunningham, Aide, Meadowview Elementary School, Effective October 3, 2017
- Cindy Davenport, Secretary, Glade Spring Middle School, Effective October 17, 2017
- Andrew Lester, Maintenance, Maintenance Department, John S. Battle High School, Effective September 18, 2017
- Teena Main, Head Softball Coach, Abingdon High School, Effective October 17, 2017
- Lisa Rose, Teacher, Holston High School, Effective October 4, 2017
- Rebeka Stawarz, Teacher, High Point Elementary School, Effective September 18, 2017

SUPERINTENDENT DOCUMENT A Teaching Athletic Coaches:

- Casey Johnson, Head Boys' Basketball Coach (presently employed as Teacher at AHS)
- Jimmy Brown, Head Girls' Basketball Coach (presently employed as Teacher at AHS)
- Jeremy Beverly, Assistant Girls' Basketball Coach (presently employed as Teacher at JSBHS)
- Teena Main, Assistant Girls' Basketball Coach (presently employed as Teacher at AHS)
- Clayton Scott, Head Wrestling Coach (presently employed as Teacher at EBSMS)
- Travis Viers, Head Boys' Basketball Coach (presently employed as Teacher at DMS)
- Tommy Thomas, Head Girls' Basketball Coach (presently employed as Teacher at GSMS)
- Thomas Larimer, Assistant Girls' Basketball Coach (presently employed as Teacher at PHHS)
- Sarah Helton, 8th Grade Girls' Basketball Coach (presently employed as Teacher at PHHS)
- Eric Hoffman, Head Wrestling Coach (presently employed as Teacher at PHHS)
- Cindy Woosley, Head Swim Coach (presently employed as Teacher at PHHS)
- Brent Mossholder, Assistant Boys' Basketball Coach (presently employed as Teacher at HHS)
- Derrick Patterson, Assistant Boys' Basketball Coach (presently employed as Teacher at HHS)

- Jon Odum, Head Boys' Basketball Coach (presently employed as Teacher at JSBHS)
- Jeffrey Adkins, Head Girls' Basketball Coach (presently employed as Teacher at JSBHS)
- Brittini Haderer, Assistant Girls' Basketball Coach (presently employed as Teacher at JSBHS)
- Aron Turner, Assistant Girls' Basketball Coach (presently employed as Teacher at Interchange)

CONSIDER SPECIFIC INDIVIDUAL(S) FOR SUBSTITUTE TEACHING:

- Donna Barkley, Bachelor of Arts in Foreign Language
- Kristi Barrett, Associates Degree in Secretarial Science
- John Bebbler, Master of Arts in Political Science
- Laura Berry, Bachelor of Science Mathematics
- Brenda Carroll, Master of Science in Education
- Mollie Fleenor, Retired from WCPS
- Emily Hamilton, Associates Degree in Respiratory Therapy
- Allison Hayter, Bachelor of Arts in Communication
- Alexandra Hooper, Bachelor of Arts Earth Science
- Mary Izzo, Bachelor of Sciences in Biology
- Richard Quales, Bachelor of Arts in Foreign Language
- Christina Taylor, Bachelor of Science in Social Sciences
- Brenda Viers, Associates Degree in General Studies
- Christie Wilson, Bachelor of Science in Human Development
- Lauren Worley, College Credits Met

RESIGNATIONS:

- Douglas Adams, Assistant Girls' Basketball Coach, Patrick Henry High School, Effective September 18, 2017
- Josh Bebbler, JV Baseball Coach, Patrick Henry High School, Effective October 17, 2017
- Jeffrey Beverly, Assistant Basketball Coach, John S. Battle High School, Effective October 17, 2017
- Tim Burke, Head Boys' Track Coach, Patrick Henry High School, Effective October 17, 2017
- Larry Cannon, Assistant Baseball Coach, Patrick Henry High School, Effective October 17, 2017
- James Watson-Dare, Assistant Boys' Basketball Coach, Patrick Henry High School, Effective October 17, 2017
- Linda Jessee, Bus Driver, Transportation, Effective September 29, 2017
- Bethany Merritt, Bus Driver, Rhea Valley Elementary School, Effective September 25, 2017
- Vanessa Nanney, JV Cheerleading Coach, John S. Battle High School, Effective September 12, 2017

- Bradley Ricker, Assistant Baseball Coach, John S. Battle High School, Effective October 17, 2017
- Sam Sipes, Boys' 8th Grade Basketball Coach, Holston High School, Effective October 17, 2017
- Crystal Smart, School Nutrition Assistant, Wallace Middle School, Effective October 5, 2017
- Lois Smith, Custodian, Washington County Career and Technical Education Center, Effective September 30, 2017
- Christina Trent, 8th Grade Girls' Basketball Coach, Wallace Middle School, Effective October 11, 2017

RETIREMENT:

- Glenna Holley, Teacher, Glade Spring Middle School, Effective May 18, 2018

CONSIDER SPECIFIC INDIVIDUAL(S) WITH NON-TEACHING ASSIGNMENT: TO RECEIVE COACHING SUPPLEMENT ONLY AND SUBJECT TO (1) VHSL APPROVAL AND (2) WITHIN NUMBER OF POSITIONS APPROVED FOR COACHING:

- Zachary Fleenor, Head Wrestling, Holston High School, Effective October 17, 2017
- Hannah Hubbard, Assistant Volleyball Coach, John S. Battle High School, Effective September 22, 2017
- Mark Love, Head Indoor Track Coach, Patrick Henry High School, Effective October 17, 2017
- Megan Phipps, Assistant Girls' Basketball Coach, Holston High School, Effective October 17, 2017
- Shane Presley, Assistant Boys' Basketball Coach, Patrick Henry High School, Effective September 19, 2017
- Faith Ritchie, Assistant Softball Coach, Holston High School, Effective October 17, 2017
- Jacob Rivenbark, Assistant Football Coach, Abingdon High School, Effective September 12, 2017
- Robert Vannoy, Head Softball Coach, Holston High School, Effective October 17, 2017

SUPERINTENDENT DOCUMENT B Non-Teaching Athletic Coaches

- Chris Hutton, JV Boys' Basketball Coach, Abingdon High School
- Charlie Brown, Girls' Assistant Basketball Coach, Abingdon High School
- Dana Schumaker, Assistant Swim Coach, Abingdon High School
- Antwan VanBuren, Assistant Boys' Basketball Coach, Patrick Henry High School
- Kodie Rinder, Assistant Wrestling Coach, Patrick Henry High School
- Jeff Austin, Head Boys' Basketball Coach, Holston High School
- Michael French, Head Girls' Basketball Coach, Holston High School
- Brittany Boyd, Assistant Girls' Basketball Coach, Holston High School
- Travis Proffitt, 8th Grade Girls' Basketball Coach, Holston High School
- Steve Posey, Assistant Boys' Basketball Coach, John Battle High School

- Jim Gobble, Assistant Boys' Basketball Coach John Battle High School
- Joshua Smith, 8th Grade Boys' Basketball Coach John Battle High School

18. Upon motion by Mr. Ruble, seconded by Mr. Brooks, by 7-0 vote, the meeting adjourned at 8:46 p.m.

Elizabeth P. Howe, Chair
Melissa Caudill, Clerk
Ultra Kiser, Recorder

MOTION: Mr. Ruble

SECOND: Mr. Brooks

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Washington County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and


WHEREAS, §2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia Law;

WHEREAS, THEREFORE, BE IT RESOLVED, that the Washington County School Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification applies, and (II) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

AYES: 7

NAYS: 0

ABSTAINED: 0


Washington County School Board, Clerk

Meeting Date: October 16, 2017