

Student Name: _____

Instructions: Each category will be rated on a scale of 1 — 5:
 1-poor, 2-fair, 3-good, 4-very good, 5-excellent.

I. Specific Assignments Criteria:	1	2	3	4	5
Project met the 4—6 minute time limit.					
Project met criteria for an informative presentation.					
Project was presented in video format.					
Project showed evidence of research.					
II. Analysis:	1	2	3	4	5
Project adhered to general and specific lesson plan guidelines.					
Project was narrow enough to be fully developed and handled adequately in time allotted.					
Topic was appropriate for presentation.					
Topic was appropriate for the audience.					
III. Supporting Materials	1	2	3	4	5
Project utilized sufficient clarifying materials (i.e., examples, illustrations, etc.).					
Project utilized a variety of supporting materials.					
Sources were identified where necessary.					
IV. Introduction and Conclusion:	1	2	3	4	5
Introduction was properly developed:					
Gained audience attention and created interest.					
Oriented audience to the topic.					
Included a clear and precise introductory statement.					
Major ideas/points of interest were forecast.					
Conclusion was developed properly:					
Summarized the speech content.					
Provided a link back to introductory comments.					
Provided an idea for the audience to remember.					
V. Internal Organization:	1	2	3	4	5
Organization of the project (overall) was clear and easy to follow.					
Transitions were smooth with no obvious interruptions.					
Project utilized appropriate transitions and special effects.					
Organizational pattern was appropriate for topic.					
VI. Delivery Techniques:	1	2	3	4	5
Stance and posture were appropriate.					
Eye contact was appropriate.					
Facial expressions helped to convey/clarify ideas.					
Gestures added emphasis and description.					
Vocal delivery was effective:	5	10	15	20	25
_____ Appropriate volume _____ Appropriate rate					
_____ Conversational style _____ Enthusiastic					
_____ Clear enunciation _____ Used pauses correctly					
_____ Vocal variety _____ Fluent delivery					
VII. Word Use/Language:	5	10	15	20	25
Language was direct and made the speaker's point clearly.					
Words were used appropriately.					
Grammar was appropriate.					
Word pronunciations were correct.					
Language was suitable for the audience.					
Total Score: _____					
Comments and suggestions for improvement:					