

The Washington County School Board convened for an Organization and Regular School Board Meeting and Public Hearing on the 2013-2014 Budget on Monday, January 7, 2013, at 7:00 p.m. The meeting was held at the School Board Office, 812 Thompson Drive, Abingdon, Virginia. Present were:

Mr. Jim R. Sullivan, Superintendent	Mr. J. Sanders Henderson III
Ms. Melissa Caudill, Director of Finance, H.R. & Clerk of the Board	Ms. Elizabeth P. Lowe
Mr. Billy Brooks, Board Chair	Mr. Tom Musick
Dr. Douglas E. Arnold, Bd. Vice Chair	Mr. Dayton Owens
	Mr. Herschel Stevens

1. The meeting was called to order by Mr. Jim R. Sullivan, Division Superintendent.
2. Determination of quorum – seven of seven board members were present.
3. Mr. Jim R. Sullivan led the Pledge of Allegiance.
4. Mr. Sullivan asked for nominations for School Board Chair.

Mr. Henderson nominated Mr. Billy W. Brooks. Mr. Sullivan asked if there were any other nominations, and there were none.

Mr. Stevens moved that nominations cease, and Dr. Arnold seconded the motion. Mr. Brooks was approved as School Board Chair by unanimous vote.

5. Mr. Brooks asked for nominations for School Board Vice-Chair.

Mr. Stevens nominated Dr. Douglas E. Arnold, and Mr. Musick nominated Ms. Elizabeth P. Lowe.

Mr. Henderson moved that nominations cease. Mr. Musick seconded the motion. Dr. Arnold was approved for School Board Vice Chair by 4-0-0 vote (Mr. Musick, Ms. Lowe and Mr. Owens did not vote).

6. Mr. Sullivan recommended that Ms. Melissa Caudill be appointed School Board Clerk.

Upon motion by Ms. Lowe, seconded by Mr. Stevens, by 7-0 vote, Ms. Caudill was appointed School Board Clerk.

7. Mr. Sullivan recommended that Ms. Nancy Morgan be appointed School Board Deputy Clerk.

Upon motion by Mr. Henderson, seconded by Mr. Stevens, by 7-0 vote, Ms. Morgan was appointed School Board Deputy Clerk.

8. Upon motion by Ms. Lowe, seconded by Mr. Musick, by 7-0 vote, the agenda for January 7, 2013, was approved as amended.

9. Dr. Mullins presented lapel pens and certificates of recognition to the following teachers for having been chosen as Teacher of the Year at their respective schools:

- Barbara Walton, Abingdon Elementary
- Patty Barrett, Greendale Elementary
- Cathy Shelton, High Point Elementary
- Elaine Daniels, Meadowview Elementary
- Jeanette Sanders, Rhea Valley Elementary
- Dorothy Powers, Valley Institute Elementary (Not Present)

- Amanda Cupp, Watauga Elementary  
Amanda Cupp was recognized for being chosen as Elementary School Teacher of the Year.
- Lisa Blackburn, Damascus Middle
- Sherry Cannon, Glade Spring Middle
- Jenny Mitchell, E. B. Stanley Middle
- Regina Hawkins, Wallace Middle

Lisa Blackburn was recognized for being chosen as Middle School Teacher of the Year.

- Jason Breeding, Abingdon High
- Josh Stamper, John S. Battle High
- Joy Munsey, Holston High
- John Walker, Patrick Henry High
- Katie Lamb, Career & Technical Education (Not Present)

John Walker was recognized for being chosen as High School Teacher of the Year as well as Overall Teacher of the Year and was presented a paper weight in the shape of a key.

10. Upon motion by Mr. Stevens, seconded by Mr. Henderson, by 7-0 vote, the 2013 School Board Meeting schedule was approved as follows: January 7 & 21; February 4 & 18; March 4 & 18; April 2 & 15; May 6 & 20; June 3 & 17; July 15; August 19; September 3 & 16; October 7 & 21; November 7 & 18; December 2.

The following dates in 2014 were tentatively approved: January 6 & 20; February 3 & 17; March 3 & 17; April 7 & 21; May 5 & 19; June 2 & 16.

Meetings will typically be held at 7:00 p.m. the first and third Monday of each month except for July, August and December and will be held at 812 Thompson Drive, Abingdon, Virginia, unless otherwise announced. The Superintendent was also authorized to pay bills, hire necessary staff and accept resignations, all subject to review by the Board at its next meeting.

11. Board members were provided Section B of the School Board Policy Manual, Board Governance & Operations, for review. The following issues will return for further consideration:

1. **Discussion without a motion.**
2. **Public comment.**
3. **File BDDE**

12. Mr. Brooks opened the public hearing on the 2013-2014 Budget and called for public comment. No one was signed up or came forward to speak.

13. Mr. Sullivan commented on 2013-2014 Budgetary issues. He said that several employees have requested participation in the supplemental retirement program, and our policy needs to be revised to indicate it will be guided by budgetary constraints. This issue will return for further consideration at a future School Board Meeting.

The School Board Budget Committee has met. The VRS should have little or no change. Health insurance premiums will increase, but the amount of increase is unknown at this time. Utilities should remain about the same. The Governor has recommended a 2% raise for SOQ funded positions. Federal sequestration is on hold for now. He and Ms. Caudill have met with the county administrator. As more information becomes available it will be shared with the Budget Committee, the School Board and Board of Supervisors. A joint meeting with the Budget Committees is being confirmed. Administrative staff is reviewing expenditures for potential savings opportunities.

14. Mr. Brooks closed the public hearing on the budget was closed.

15. Mr. Brooks called for public comment (Regular Session), and the following individual came forward to speak:

- Steven Richardson urged the Board to take an active role to improve security in our schools.

16. Upon motion by Mr. Owens, seconded by Mr. Musick, by 7-0 vote, the following items were approved on the consent agenda as presented:

- Minutes of the December 3, 2012, School Board Meeting
- Minutes of the December 17, 2012, Called School Board Meeting
- Bills Dated 12/05/12 to 12/10/12
  - General: 556502-556785 - \$707,374.33
  - General: 734176-734270, 555941-555967 - \$4,645,494.85
  - General: 734271 - \$75.36
  - General: 734272-734273 - \$2,405.59
  - General: 734274-734504 - \$293,629.90
  - General: 734547-734645, 556478-556501 - \$4,731,625.39
  - General: VOID – Direct Deposit - -\$2,049.58
  - General: VOID - -\$1,898.45
  - General: VOID - -\$66.04
  - General: 556833-556924 - \$370,075.64
  - Federal: 556786-556798 - \$20,863.79
  - Federal: 556925-556928 - \$896.59
  - Textbook: 556799-556801 - 3,765.03
  - Cafeteria: 556802-556832 - \$109,419.65
  - Cafeteria: 734136-734175, 555933-555940 - \$158,892.90
  - Cafeteria: 734505-734546, 556470-556477 - \$150,784.78
  - Const. (Phase II): 3148 - \$1,000.00
  - Bond (SNAP): 1034 - \$1,208.55
- Financial Statements Dated November, 2012
- Check Signing Authorization
- Principals' Appreciation Week (January 20-26)
- VSBA Bullying Prevention Month Proclamation

17. Ms. Deni Peterson, Learning Landscapes Education Coordinator with Appalachian Sustainable Development, and some students from Washington County provided information on the proposed Panicello Trail and a free Stewardship Plan (funding endowed through the United States Forest Endowment), which they asked the School Board to consider.

Motion was made by Ms. Lowe to accept the Superintendent's recommendation to accept the Stewardship Plan for the Panicello Trail. Motion was seconded by Mr. Henderson, by 6-0-1 vote (Mr. Owens abstained), it was approved.

18. Upon motion by Mr. Stevens, seconded by Mr. Henderson, by 6-1 vote (Mr. Musick opposed), it was approved to reimburse Beeson & Beeson Architects \$2,040.15 for costs incurred for construction of the brick cleaning station in the Neff Center Masonry room.

19. Motion was made by Ms. Lowe to appoint Mr. Billy W. Brooks to be the Supervisory Board Member for the VSBA Insurance Services Programs. Motion was seconded by Mr. Henderson, and by 7-0 vote, it was approved.

20. Upon motion by Mr. Henderson, seconded by Dr. Arnold, by 7-0 vote, proposal from BVU-Optinet for E-Rate Circuits for the Annex, High Point Elementary, Valley Institute Elementary, Wallace Middle, Glade Spring Middle and John S. Battle High was approved as follows:

- 100Mbps WAN with 50Mbps Internet - \$5,300.00

21. Upon motion by Mr. Owens, seconded by Mr. Stevens, by 7-0 vote, proposed School Board Policy, File LA, Home Instruction, was approved on first reading as presented.
22. Upon motion by Mr. Henderson, seconded by Mr. Owens, by 7-0 vote, the agenda for the January 21, 2013, School Board Meeting was approved as amended.
23. Mr. Sullivan reported that he and staff are working with law enforcement to continue efforts to make our schools as safe as possible. Sheriff Newman has asked his staff to visit schools every day, which is verified by having them sign a log. Police cars are placed at some schools on a regular basis. Resource officers are in the process of conducting annual in-depth safety inspections of our schools, and a press release is forthcoming about this effort. He and staff will meet soon with members of law enforcement to further explore ways to enhance safety efforts. This will be done in conjunction with our county and school safety committees. Cameras are strategically placed at our schools, and each middle and elementary school has door locks and buzzers for entry into the buildings.

Mr. Sullivan provided the Board members with pamphlets on board issues from LRP Publications as well as a response letter he received from Senator Mark Warner in regards to sequestration.

24. Upon motion by Mr. Musick, seconded by Mr. Owens, by 7-0 vote, closed session was declared, after a ten-minute break, pursuant to §2.2-3711 of the *Code of Virginia* to discuss the following:

Section 2.2-3711 A (1)

*Consider Recommendation of Licensure Status for Specific Individuals in Case #1 and Case #2*

*Consider Specific Individual(s) for Employment*

- School Nurse, Valley Institute Elementary School

*Consider Specific Individual(s) for Substitute Teaching*

*Consider Resignation of Specific Individual(s):*

- Assistant Volleyball Coach, High School
- Assistant Football Coach, High School
- Assistant Cheerleading Coach, High School
- Assistant Baseball Coach, High School

*Consider Retirement of Specific Individual(s):*

- Visiting Teacher, Washington County Public Schools
- History/Social Sciences Teacher, High School
- Business Education Teacher, High School
- Nursing Instructor, CTE
- Librarian, Middle School
- Two (2) Kindergarten Teacher, Elementary Schools
- Early Childhood Special Education Teacher, Elementary School
- Fifth Grade Teacher, Elementary School
- Three (3) Fourth Grade Teachers, Elementary School
- Kindergarten Intervention Teacher, Elementary School
- Science Teacher, A. Linwood Holston Governor's School
- Accounts Payable Clerk, Washington County Public Schools
- Head Custodian, High School

*Consider Termination of Specific Individual(s):*

- School Nutrition Assistant, Elementary School

*Superintendent Search Discussion*

25. Upon motion by Ms. Lowe, seconded by Mr. Musick, by 7-0 vote, closed session ended, and the meeting returned to regular session.

26. Upon motion by Mr. Musick, seconded by Mr. Owens, by 7-0 vote, closed session was certified pursuant to Section 2.2-3712 of the *Code of Virginia*.
27. Upon motion by Mr. Owens, seconded by Mr. Stevens, by 7-0 vote, Kari Smith was employed as School Nurse, Valley Institute Elementary School, Effective January 2, 2013.
28. Upon motion by Mr. Musick, seconded by Mr. Owens, by 7-0 vote, the following individuals were approved for substitute teaching:
  - Zachlynn Blackburn
  - Angela Bowman
  - Joe Brooks
  - Angela Camper
  - Serena Deaton
  - Kathryn Ferris
  - Katherine Zier
29. Upon motion by Mr. Henderson, seconded by Mr. Stevens, by 7-0 vote, the following resignations were approved:
  - Teena Main, Assistant Volleyball Coach, Abingdon High School, Effective November 26, 2012
  - Dan Strong, Assistant Football Coach, Abingdon High School, Effective December 10, 2012
  - Sara McVey, Assistant Cheerleading Coach, John S. Battle High School, Effective December 12, 2012
  - Nick Cole, Assistant Baseball Coach, Patrick Henry High School, Effective December 12, 2012
30. Upon motion by Mr. Musick, seconded by Mr. Henderson, by 7-0 vote, the retirements of the following individuals in Superintendents Document A were approved:
  - Alan Bevins, Visiting Teacher, Washington County Public Schools, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Mary Sue Smith, History/Social Sciences Teacher, Abingdon High School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Mimia Herald, Business Education Teacher, John S. Battle High School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Connie C. Kinder, Nursing Instructor, CTE, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Gail Gilland, Librarian, Damascus Middle School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Susan Weaver, Kindergarten Teacher, Abingdon Elementary School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Deanna White, Early Childhood Special Education Teacher, Greendale Elementary School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Katherine Mullins, Fifth Grade Teacher, High Point Elementary School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Jeanette Sanders, Fourth Grade Teacher, Rhea Valley Elementary School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Ellen Anderson, Kindergarten Teacher, Valley Institute Elementary School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Dorothy Powers, Fourth Grade Teacher, Valley Institute Elementary School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
  - Terri Christian, Kindergarten Intervention Teacher, Watauga Elementary School, Effective July 1, 2013, to Participate in the Washington County Retirement Program

- Elizabeth Whittington, Fourth Grade Teacher, Valley Institute Elementary School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
- Carl Rapp, Science Teacher, A. Linwood Holton Governor's School, Effective July 1, 2013, to Participate in the Washington County Retirement Program
- Darlynn Chafin, Accounts Payable, Washington County Public Schools, Effective July 1, 2013, to Participate in the Washington County Retirement Program
- Emory Hale, Head Custodian, Abingdon High School, Effective July 1, 2013, to Participate in the Washington County Retirement Program

31. Upon motion by Mr. Musick, seconded by Mr. Henderson, by 7-0 vote, Tina Jones, School Nutrition Assistant, Meadowview Elementary School, was terminated effective January 8, 2013.

32. Upon motion by Mr. Henderson, seconded by Dr. Arnold, by 7-0 vote, the meeting adjourned at 10:15 p.m.

\_\_\_\_\_, Chair

\_\_\_\_\_, Clerk

\_\_\_\_\_, Recorder

**MOTION:** Mr. Tom Musick

**SECOND:** Mr. Dayton Owens

**CERTIFICATION OF CLOSED MEETING**

**WHEREAS,** The Washington County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS,** §2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia Law;

**WHEREAS, THEREFORE, BE IT RESOLVED,** that the Washington County School Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification applies, and (II) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

AYES: 7

NAYS: 0

\_\_\_\_\_, Clerk  
Washington County School Board

Meeting Date: January 7, 2013