

The Washington County School Board convened for a School Board Meeting on Thursday, November 9, 2017, at 7:00 p.m. The meeting was held at the School Board Office, 812 Thompson Drive, Abingdon, Virginia. Present were:

Dr. Brian C. Ratliff, Superintendent	Dr. Doug Arnold
Ms. Melissa Caudill, Director of Finance & Clerk of the Board	Mr. Terry Fleenor
Ms. Elizabeth Lowe, Chair	Mr. Dayton Owens
Mr. Billy Brooks, Vice Chair	Mr. Danny Ruble

1. The meeting was called to order by Ms. Elizabeth Lowe, School Board Chair.
2. Determination of quorum – six of seven board members were present. Mr. Musick was absent from the meeting.
3. Dr. Brian Ratliff led the Pledge of Allegiance.
4. Upon motion by Mr. Ruble, seconded by Mr. Brooks, by 6-0 vote, the agenda was approved as amended with File GCBDA, Sick Leave Policy moved after Item 2.01.
5. Ms. Lowe called for public comment, and the following individual had signed up to speak and came forward.

Kathy Smith, on the behalf of the Washington County Education Association (WCEA), thanked the School Board members for participating in the October 19, 2017, candidate forum held at the Washington County Career & Technical Center in Abingdon. Ms. Smith informed the Board of the activities planned for American Education Week from November 13 -17, 2017. Kick off day is Monday, November 13, where the WCEA will host various events for the membership. The following week's activities are as follows:

- Tuesday, November 14 - Parents Day;
- Wednesday, November 15 - Education Support Professionals Day;
- Thursday, November 16 - "Educators for a Day";
- Friday, November 17 - Substitute Educators Day.

The daily events are held to honor the individuals who make a difference by ensuring that every child receives a quality education. Ms. Smith also invited the School Board to the Legislative Dinner that will be held at the Southwest Virginia Higher Education Center on December 12, 2017, at 5:30 p.m. Ms. Smith also informed the Board that the Virginia Education Association (VEA) Lobby Day will be held in Richmond, Virginia on January 22, 2018.

6. Dr. Wallace presented file GCBDA, Sick Leave Policy with suggested changes. Upon motion by Mr. Ruble, seconded by Mr. Fleenor, by 5-1 (Dr. Arnold opposed) the policy was approved on First reading.

Break – 7:25 p.m.

Resume – 7:30 p.m.

7. Dr. Barry Yost introduced Mohamed Handowsa, Hendrik Sculze and Dr. Denis Gracanic from Virginia Tech (VT) with a presentation and demonstration on incorporating HoloLens technology in the Career and Technical Education (CTE) curriculum. These VT graduate students and professors have partnered with Washington County Career and Technical Education Center (WCCTEC) under VT's HoloLens Academic Research Grant.

Break – 7:52  
Resume – 7:57

8. Upon motion by Mr. Owens, seconded by Dr. Arnold, by 6-0 vote, the following items were approved on the consent agenda as presented:
- Minutes of the October 16, 2017, School Board Meeting
  - Bill Listing Dated 11/1/2017
    - General Fund: \$ 470,416.16
    - Textbook Fund: \$ 4,086.97
    - 10/20/2017 Payroll Warrant # 171020 \$ 2,223,901.34
  - File FA, Charter Schools – Removal
  - File FA-E, Charter School Application – Removal
  - File FA-R, Charter School Regulations – Removal
  - File JRCA, School Service Providers' Use of Student Personal Information
  - File LC, Charter Schools
  - File LC-E, Washington County Charter School Application Addendum
  - File LC-R, Charter School
  - File GAH, School Employee Conflict of Interest
  - Public Surplus
9. Dr. Wallace presented the following School Board policies on Draft reading for consideration:
- File GC, Professional Staff
  - File GCPD, Professional Staff Discipline
10. Upon motion by Mr. Brooks, and seconded by Mr. Fleenor, by 6-0 vote, the following policies were approved on First reading.
- File JE, Student Attendance
  - File JE-R, School Attendance Regulatory Guidelines
  - File JHCB, Student Immunizations
11. Dr. Wallace will bring the following policy back on First Reading at the December 4, School Board meeting.
- File GBEB, Staff Weapons in School
12. Dr. Noe presented an update of the 2015-2021 Comprehensive Plan for Washington County Public Schools. Specifically noted by Dr. Noe, the following areas encompassed by the Comprehensive Plan include:
- Forecast of Enrollment,
  - Comprehensive Plan Update,
  - Purpose and Direction,
  - Governance and Leadership,
  - Teaching and Assessing for Learning,
  - Resources and Support Systems,
  - Using Results for Continuous Improvement.
13. Superintendent's Report – Strategic Planning

Dr. Ratliff requested that in future meetings, agenda items 'Superintendent's Report – Strategic Planning' and the 'Superintendent's Update' be consolidated as one agenda item. There were no objections expressed by School Board members to the consolidation of these two agenda items.

Dr. Ratliff updated the Board regarding the "Profile of a Virginia Graduate". There is a continuous commitment towards pursuing and implementing new concepts and philosophies to educate students with real-life and project-based learning skills. Dr. Ratliff also provided a presentation on "The

Outlook for K-12 Education Funding and How to Improve Virginia's Fiscal Situation" and discussed the relevance to Washington County Schools. Dr. Ratliff stated that the Initial 2018-20 Biennium K-12 Re-Benchmarking by the General Assembly theoretically increases state funding by approximately three percent. Additionally, Dr. Ratliff noted that the FY19 budget development is forthcoming and he recently talked with Jason Berry, County Administrator, to discuss ways to facilitate an efficient and productive budget development process.

14. An update was provided by Dr. Wallace regarding the request by Grace Healthcare to allow for the expansion onto property adjacent to Washington County Public Schools Maintenance Warehouse. After discussion with the Board, it was decided that the request to surplus the property be declined at this time.
15. The financial reports for the first quarter, fiscal year 2018 (July – September 2017), consisting of the Fund Summaries, budget transfers, and journal entries were presented for review and discussion. Upon motion by Mr. Fleenor, seconded by Dr. Arnold, by 6-0 vote, the July through September 2017 Fund Summary, budget transfers and journal entries were approved.
16. Upon motion by Mr. Owens, seconded by Mr. Fleenor, by 6-0 vote, the agenda for the December 4, 2017, School Board Meeting was approved as amended with File GBEB, Staff Weapon in School to return on First Reading.
17. Upon motion by Mr. Brooks, seconded by Mr. Owens, by 6-0 vote, closed session was declared, after a five-minute break, pursuant to §2.2-3711 of the *Code of Virginia* to discuss the following:

SECTION 2.2-3711 A (1)

*CONSIDER EMPLOYMENT OF SPECIFIC INDIVIDUAL(S):*

- Assistant Girls' Basketball Coach, Wallace Middle School
- Library Secretary, Abingdon Elementary School
- Assistant Basketball Coach, Holston High School

*CONSIDER TRANSFER OF SPECIFIC INDIVIDUAL(S):*

- PM Custodian, High School to PM Custodian, High School
- School Nutrition Assistant from Middle School to Middle School

*CONSIDER CHANGE OF WORKING HOURS FOR SPECIFIC INDIVIDUAL(S):*

- School Nutrition Assistant, Middle School, 3 hours to 4 hours

*CONSIDER SPECIFIC INDIVIDUAL(S) FOR SUBSTITUTE TEACHING*

*CONSIDER RESIGNATION OF SPECIFIC INDIVIDUAL(S):*

- Head Tennis Coach, High School
- Assistant Wrestling Coach, High School

*CONSIDER RETIREMENT OF SPECIFIC INDIVIDUAL(S):*

- Teacher, High School

*CONSIDER SPECIFIC INDIVIDUAL(S) WITH NON-TEACHING ASSIGNMENT: TO RECEIVE COACHING SUPPLEMENT ONLY AND SUBJECT TO (1) VHSL APPROVAL AND (2) WITHIN NUMBER OF POSITIONS APPROVED FOR COACHING:*

- 8<sup>th</sup> Grade Boys' Basketball Coach, Middle School
  - Head Wrestling Coach, High School
  - Assistant Baseball Coach, High School
  - Head Swim Coach, High School
  - Assistant Softball Coach, High School
  - Assistant Boys' Basketball Coach, Middle School
18. Upon motion by Mr. Owens, seconded by Mr. Fleenor, by 6-0 vote, closed session ended, and the meeting reconvened in regular session.
19. Upon motion by Mr. Brooks, seconded by Dr. Arnold, by 6-0 vote, closed session was certified pursuant to Section 2.2-3712 of the *Code of Virginia*.
20. Upon motion by Mr. Ruble, seconded by Mr. Owens, by 6-0 vote, the following was approved as recommended by the Superintendent:

*EMPLOYMENT:*

- Rebekah Buchanan, Assistant Girls' Basketball Coach, Wallace Middle School, Effective October 30, 2017
- Anne Campbell, Library Secretary, Abingdon Elementary School, Effective November 10, 2017
- Johnathan Hubbard, Assistant Basketball Coach, Holston High School, Effective October 31, 2017

*TRANSFERS:*

- Danny Owens, PM Custodian, Patrick Henry High School to PM Custodian, Holston High School, Effective November 10, 2017
- Lindsey Skeens, School Nutrition Assistant from E.B. Stanley Middle School to Wallace Middle School, Effective October 12, 2017

*CHANGE OF WORKING HOURS:*

- Ashley Russ, School Nutrition Assistant, Wallace Middle School, 3 hours to 4 hours, Effective November 10, 2017

*SUBSTITUTE TEACHING:*

- Wendy Dayton, Trevecca Nazarene College, Master of Arts in Education
- Robin Harrell, University of Kentucky, Bachelors of Arts in Special Education
- Samantha Kiser, Emory & Henry, College Credits Met
- Jennifer Rector, University of Tennessee, College Credits Met
- Meghan Ricker, UVA Wise, Bachelor of Arts in Education

*RESIGNATIONS:*

- Donald Carbary, Head Tennis Coach, Abingdon High School, Effective November 10, 2017
- Dakota Harmon, Assistant Wrestling Coach, Abingdon High School, Effective October 17, 2017

*RETIREMENT OF SPECIFIC INDIVIDUAL(S):*

- Donald Carbary, Head Tennis Coach, Abingdon High School, Effective November 10, 2017
- Dakota Harmon, Assistant Wrestling Coach, Abingdon High School, Effective October 17, 2017

*RETIREMENT:*

- Kimberly S. Greear, Teacher, Abingdon High School, Effective July 31, 2018

*NON-TEACHING ASSIGNMENT: TO RECEIVE COACHING SUPPLEMENT ONLY AND SUBJECT TO (1) VHSL APPROVAL AND (2) WITHIN NUMBER OF POSITIONS APPROVED FOR COACHING:*

- Douglas Adams, 8<sup>th</sup> Grade Boys' Basketball Coach, Glade Spring Middle School, Effective October 23, 2017
  - John Almany, Head Wrestling Coach, John S. Battle High School, Effective October 31, 2017
  - Zach Fleenor, Assistant Baseball Coach, Holston High School, Effective October 17, 2017
  - Jordan Lambert, Head Swim Coach, Abingdon High School, Effective October 31, 2017
  - Morgan Lowe, Assistant Softball Coach, Holston High School, Effective November 10, 2017
  - Robert Ratcliff, Assistant Boys' Basketball Coach, E.B. Stanley Middle School, Effective October 23, 2017
21. Upon motion by Mr. Fleenor, seconded by Mr. Brooks, by 6-0 vote, the meeting adjourned at 9:32 p.m.

Elizabeth P. Howe, Chair

Melissa Gaudin, Clerk

Melba Kiser, Recorder

**MOTION:** Mr. Fleenor

**SECOND:** Mr. Brooks

**CERTIFICATION OF CLOSED MEETING**

**WHEREAS,** The Washington County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS,** §2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia Law;

**WHEREAS, THEREFORE, BE IT RESOLVED,** that the Washington County School Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification applies, and (II) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

AYES: 6

NAYS: 0

ABSTAINED: 0

  
Washington County School Board, Clerk

Meeting Date: November 9, 2017