

The Washington County School Board convened for a School Board Meeting on Thursday, December 7, 2017, at 7:00 p.m. The meeting was held at the School Board Office, 812 Thompson Drive, Abingdon, Virginia. Present were:

Dr. Brian C. Ratliff, Superintendent	Dr. Doug Arnold
Ms. Melissa Caudill, Director of Finance & Clerk of the Board	Mr. Terry Fleenor
Ms. Elizabeth Lowe, Chair	Mr. Tom Musick
Mr. Billy Brooks, Vice Chair	Mr. Dayton Owens
	Mr. Danny Ruble

1. The meeting was called to order by Ms. Elizabeth Lowe, School Board Chair.
2. Determination of quorum – seven of seven board members were present.
3. Dr. Brian Ratliff led the Pledge of Allegiance.
4. Upon motion by Mr. Musick, seconded by Mr. Brooks, by 7-0 vote, the agenda was approved as amended.
5. Ms. Lowe called for public comment, and the following individual had signed up to speak and came forward.
 - Kathy Smith, on behalf of the Washington County Education Association (WCEA), informed the Board that the District Legislative dinner will be held on Tuesday, December 8, 2017. All the legislative representatives from this region will be invited to participate in this event. It will be held to voice their concerns to their representative about the issues that we are currently experiencing in this region. Ms. Smith stated she had the opportunity to speak at the Small Rural Schools Coalition meeting about the challenges of being Small Rural Schools.
6. Dr. Ratliff recognized Danny Ruble for his years of service on the School Board. Each board member expressed their appreciation for all Mr. Ruble has done while serving on the Washington County School Board from January 1, 2014 thru December 31, 2017. Dr. Ratliff presented Mr. Ruble with a desk clock to express the board's gratitude for all that Mr. Ruble has done.

Mr. Ruble thank everyone for their kind remarks and expressed his gratitude for all their support.
7. Upon motion by Mr. Fleenor, seconded by Mr. Musick, by 7-0 vote, the following items were approved on the consent agenda as presented:
 - Minutes of the November 9, 2017, School Board Meeting
 - Bills Dated 11/17/2017 & 12/4/2017
 - General Fund: \$ 788,085.34 & 524,097.02
 - Textbook Fund: \$ 5,019.30 & \$290.79
 - Construction: \$ 194,670.00
 - School Nutrition Fund: \$ 173,974.62 & \$167.76
 - 11/03/2017 Payroll Warrant #171103 \$2,304,686.56
 - 11/10/2017 Payroll Warrant #171110 \$ \$ 433,744.78
 - 11/17/2017 Payroll Warrant #171117 \$2,230,139.23
 - 12/03/2017 Payroll Warrant #171201 \$2,343,860.99
 - File JE, Student Attendance
 - File JE-R, School Attendance Regulatory Guidelines
 - File JHCB, Student Immunizations
 - File GCBDA, Sick Leave
 - Title IV, Part A. Support and Academic Enrichment Grants
 - Public Surplus

8. Dr. Wallace presented School Board Policy GAA, Staff Time Schedules. After discussion, the board members requested that this policy return on Draft Reading on the January 2, 2018 school board meeting.
9. Dr. Wallace presented the following School Board Policies on Draft Reading for consideration:
 - File GBDD, Support Staff Supplementary Pay Plan Overtime
 - File GBDD-R, Support Staff Supplementary Pay Plan Overtime
10. Dr. Wallace presented School Board Policy GBEB, Staff Weapons in School, on First Reading. This policy will return on First Reading on January 2, 2018.
11. Upon motion by Mr. Brooks, and seconded by Dr. Arnold, by 7-0 vote, the following policy was approved on First Reading.
 - File GC, Professional Staff
12. Upon motion by Mr. Fleenor, and seconded by Mr. Owens, by 7-0 vote, the following policy was approved on First Reading.
 - File GCPD, Professional Staff Discipline
13. Superintendent's Report – Strategic Planning & Update

Dr. Ratliff informed the board that the FY 2019- FY 2020 Local Composite Index (LCI) has now been released and there was minimal change from the current rate. The current biennial FY 2017 – FY 2018 LCI is 34.94% and will change to 34.34% which is fortunately lower than anticipated. This means that the local share of the Standard of Quality funding for K-12 education will be 34.34% with the state funding at 65.66%.

Dr. Ratliff reminded the School Board of the \$377,800 one time savings derived from VRS and other benefits not applicable to the July transition pay. These are additional, unanticipated savings resulting from the change in pay disbursements and are not currently designated for specific expenditures. Additionally, our final October enrollment, of which the state bases enrollment (ADM) related reimbursements for the remainder of the year, was 6,960. Our original budget for the current 2018 fiscal year was based upon our March 2017 enrollment of 6,941.75. This increase of 18.25 ADM equates to additional state revenues for the remainder of this fiscal year of approximately \$90,000. We have not replaced three positions this year through attrition and our retirement related replacements have provided a positive variance of approximately \$97,000 for FY 2018. A full mid-year budget report will be provided in January.

Dr. Ratliff noted that the additional savings from payroll will not recur and therefore are not available for ongoing fiscal planning past the current fiscal year which is now half over. In lieu of the fact that there was no funding available for our school employees to participate in a compensation increase that was available to other county employees this fiscal year, Dr. Ratliff asked the School Board to consider distributing these funds to our contracted employees as a one-time stipend. This would essentially be a payroll savings generated pass-through from the change in employee pay cycles back to our employees within the same fiscal year. This action by the School Board would be appreciated by our hard working and dedicated staff by allowing them to participate in a stipend supplement in the same manner that the Washington County Board of Supervisors were able to distribute to their employees last December.

Upon motion by Mr. Musick, and seconded by Mr. Fleenor, by 7-0 vote, to approve Superintendent Recommendation for a \$500 stipend to be generated for contracted employees by end of year.

Upon amended motion by Mr. Ruble, seconded by Mr. Brooks by 7-0 vote, to approved a \$500 to each contracted employee by December 31, 2017. This will be generated separately from their current bi-weekly payroll disbursement.

Dr. Ratliff discussed the salary scales scheduled for review and the current and future Capital Improvement Projects (CIP). Dr. Ratliff recommended proceeding with the replacement of the restrooms at John S. Battle High School stadium due to sanitation and health concerns resulting from the plumbing and drainage issues. Dr. Ratliff, along with maintenance administrative staff, are in the process of updating the Washington County School's long term CIP plan. The CIP plan is continually updated as needs arise and intensively reviewed annually and revised accordingly.

14. Dr. Ratliff discussed File IC/ID School Year School Day policy and discussed the school calendar that is currently being worked on by the calendar advisory committee.
15. Upon motion by Mr. Owens, seconded by Mr. Ruble, by 7-0 vote, the December 2017 financial report was approved as presented.
16. Upon motion by Mr. Musick, seconded by Mr. Fleenor, by 7-0 vote, the agenda for the January 2, 2018, School Board Meeting was approved as amended.
17. Upon motion by Mr. Brooks, seconded by Mr. Musick, by 7-0 vote, closed session was declared, after a five-minute break, pursuant to §2.2-3711 of the *Code of Virginia* to discuss the following:

SECTION 2.2-3711 A (1)

CONSIDER EMPLOYMENT OF SPECIFIC INDIVIDUAL(S):

- Speech Language Therapist, Greendale Elementary School
- Transportation, John S. Battle High School
- PM Custodian, Washington County Career and Technical Center

CONSIDER TRANSFER OF SPECIFIC INDIVIDUAL(S):

- Accounts Payable to Financial Analyst

CONSIDER SPECIFIC INDIVIDUAL(S) FOR SUBSTITUTE TEACHING:

CONSIDER RESIGNATION OF SPECIFIC INDIVIDUAL(S):

- Teacher, Elementary School
- Teacher, Elementary School
- Assistant Soccer Coach, High School
- School Nutrition Assistant, Elementary School
- Assistant Swim Coach, High School
- Teacher, Middle School

CONSIDER RETIREMENT OF SPECIFIC INDIVIDUAL(S):

- Nurse, Middle School

CONSIDER SPECIFIC INDIVIDUAL(S) WITH NON-TEACHING ASSIGNMENT TO RECEIVE COACHING SUPPLEMENT ONLY AND SUBJECT TO (1) VHSL APPROVAL AND (2) WITHIN NUMBER OF POSITIONS APPROVED FOR COACHING:

- Assistant Wrestling Coach, High School
 - Assistant Girls' Basketball Coach, High School
 - Assistant Baseball Coach, High School
18. Upon motion by Mr. Musick, seconded by Mr. Fleenor, by 7-0 vote, closed session ended, and the meeting reconvened in regular session.
 19. Upon motion by Mr. Brooks, seconded by Mr. Ruble, by 7-0 vote, closed session was certified pursuant to Section 2.2-3712 of the *Code of Virginia*.
 20. Upon motion by Mr. Owens, seconded by Mr. Brooks, by 5-2 vote, (Mr. Ruble and Mr. Fleenor opposed), student in Case 12 (2017-2018) was released from compulsory school attendance due to religious exemption.
 21. Upon motion by Mr. Brooks, seconded by Mr. Musick, by 7-0 vote, the following was approved as recommended by the Superintendent:

SECTION 2.2-3711 A (2)

REQUEST FOR RELEASE FROM COMPULSORY SCHOOL ATTENDANCE DUE TO RELIGIOUS EXEMPTION, CASE #12- (2017-2018)

EMPLOYMENT:

- Elizabeth Crews, Speech Language Therapist, Greendale Elementary School, Effective December 8, 2017
- James Miller, Transportation, John S. Battle High School, Effective November 16, 2017
- Joseph Moore, PM Custodian, Washington County Career and Technical Center, Effective November 13, 2017

SUBSTITUTE TEACHING:

- Cindy Brewer, Fairmont University, Associates Degree in Liberal Arts
- Caleb Browning, Virginia Tech, Bachelor of Science in Wildlife Conservation
- Deborah Browning, King University, Master of Science in Education
- Brandee Childress, University of Virginia Wise, Bachelor of Arts in Early Childhood Education
- Melissa Dillman, MECC, Associates Degree General Studies
- Kaci Fuller, VHCC, College Credits Met
- Lauren Glossner, Liberty University, Bachelor of Science in Journalism-Communications
- Robert Harry, Virginia Tech, Master of Arts in Business Administration
- Mohsin Kazmi, Virginia Tech, Bachelor of Science in Social Sciences
- Kelsey McMahan, Radford University, Bachelor of Science in Psychology
- Teena Price, ETSU, Associates in English
- Tara Stacy, SVCC, Associates in Human Services

RESIGNATIONS:

- Julie Allen, Teacher, Meadowview Elementary School, Effective November 10, 2017

- Tina Frazier, Teacher, Abingdon Elementary School, Effective December 19, 2017
- Jonathan Mason, Assistant Soccer Coach, Patrick Henry High School, Effective December 8, 2017
- Amanda Murray, School Nutrition Assistant, Watauga Elementary School, Effective November 3, 2017
- Dana Schumaker, Assistant Swim Coach, Abingdon High School, Effective November 10, 2017
- Melissa Winchell, Teacher, E. B. Stanley Middle School, Effective November 15, 2017

RETIREMENT:

- Valarie Johnson, Nurse, Wallace Middle School, Effective December 31, 2017

CONSIDER SPECIFIC INDIVIDUAL(S) WITH NON-TEACHING ASSIGNMENT: TO RECEIVE COACHING SUPPLEMENT ONLY AND SUBJECT TO (1) VHSL APPROVAL AND (2) WITHIN NUMBER OF POSITIONS APPROVED FOR COACHING:

- Shane Belcher, Assistant Wrestling Coach, Abingdon High School, Effective November 30, 2017
- Kristen McVey, Assistant Girls' Basketball Coach, Patrick Henry High School, Effective November 9, 2017
- Luke Wampler, Assistant Baseball Coach, Abingdon High School, Effective December 8, 2017

22. Upon motion by Mr. Musick, seconded by Dr. Arnold, by 6-0-1 vote, (Mr. Ruble abstained) the following was approved in Superintendent's Documents A:

- Erin, Ruble, Math Department
- Randy Woodward, Technology
- Dale Cross, Bully coordinator

23. Upon motion by Mr. Brooks, seconded by Mr. Musick, by 7-0 vote, the following transfer was approved:

- Kimberly Stallard from Accounts Payable to Financial Analyst, Effective November 19, 2017

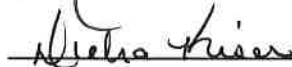
24. Upon motion by Mr. Ruble, seconded by Mr. Brooks, by 7-0 vote, the meeting adjourned at 9.34 p.m.



Chair



Clerk



Recorder

MOTION: Mr. Ruble

SECOND: Mr. Brooks

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Washington County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia Law;

WHEREAS, THEREFORE, BE IT RESOLVED, that the Washington County School Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification applies, and (II) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

AYES: 7

NAYS: 0

ABSTAINED: 0


_____, Clerk
Washington County School Board

Meeting Date: December 7, 2017