

The Washington County School Board convened for a School Board Organizational Meeting and Public Hearing on the 2018-2019 Budget on Tuesday, January 2, 2018, at 7:00 p.m. The meeting was held at the School Board Office, 812 Thompson Drive, Abingdon, Virginia. Present were:

Dr. Brian C. Ratliff, Superintendent
 Ms. Melissa Caudill, Director of
 Finance & Clerk of the Board
 Mr. Billy Brooks
 Mr. Tom Musick

Dr. Doug Arnold
 Mr. Terry Fleenor
 Mr. Sanders Henderson
 Ms. Elizabeth Lowe
 Mr. Dayton Owens

1. The meeting was called to order by Dr. Brian C. Ratliff, Division Superintendent.
2. Determination of quorum – seven of seven board members were present.
3. Dr. Brian C. Ratliff led the Pledge of Allegiance.
4. Upon motion by Ms. Lowe, seconded by Mr. Henderson, by 7-0 vote, the agenda was approved as amended.
5. Dr. Ratliff asked for nominations for School Board Chair for the period January – December 2018.

Mr. Sanders Henderson nominated Mr. Billy Brooks
 Mr. Billy Brooks was elected as School Board Chair by 5-0-2 vote.

6. Mr. Billy Brooks asked for nominations for School Board Vice-Chair.
 Mr. Sanders Henderson nominated Mr. Tom Musick.
 Mr. Tom Musick was elected as School Board Vice-Chair by unanimous vote, 7-0.
7. Dr. Ratliff recommended that Ms. Melissa Caudill be appointed School Board Clerk.

Upon motion by Mr. Musick, seconded by Mr. Fleenor, by 7-0 vote, Ms. Melissa Caudill was appointed School Board Clerk.

8. Dr. Ratliff recommended that Ms. Debra Kiser be appointed School Board Deputy Clerk.

Upon motion by Mr. Musick, seconded by Mr. Fleenor, by 7-0 vote, Ms. Debra Kiser was appointed School Board Deputy Clerk.

9. Motion was made by Mr. Owens, seconded by Mr. Henderson, by 7-0 vote, the School Board Meetings dates for 2018 were approved as follows:

- January 2, 2018 (Tuesday) 7:00 p.m. School Board Meeting – Organizational Meeting & Public Hearing on Budget (SBO)
- January 15, 2018 (Monday) 7:00 p.m. School Board Meeting
- February 5, 2018 (Monday) 7:00 p.m. School Board Meeting
- February 19, 2018 (Monday) 7:00 p.m. School Board Meeting
- March 5, 2018 (Monday) 7:00 p.m. School Board Meeting
- March 19, 2018 (Monday) 7:00 p.m. School Board Meeting
- April 2, 2018 (Monday) 7:00 p.m. School Board Meeting
- April 16, 2018 (Monday) 6:30 – 7:30 p.m. School Board Strategic Planning Meeting (SBO)
- May 14, 2018 (Monday) 7:00 p.m. School Board Meeting
- June 25, 2018 (Monday) 7:00 p.m. School Board Meeting
- July 30, 2018 (Monday) 7:00 p.m. School Board Meeting
- August 20, 2018 (Monday) 7:00 p.m. School Board Meeting
- September 4, 2018 (Tuesday) 7:00 p.m. School Board Meeting

- September 17, 2018 (Monday) 6:30 - 7:30 p.m. School Board Strategic Planning Meeting
 - October 1, 2018 (Monday) 7:00 p.m. School Board Meeting
 - October 15, 2018 (Monday) 7:00 p.m. School Board Meeting
 - November 8, 2018 (Monday) 7:00 p.m. School Board Meeting
 - December 3, 2018 (Monday) 7:00 p.m. School Board Meeting
 - January 7, 2019 (Monday) 7:00 p.m. School Board Meeting
Organizational Meeting & Public Hearing on Budget (SBO)
10. Upon motion by Mr. Musick, seconded by Dr. Arnold, by 7-0 vote, the Superintendent was authorized to pay bills, hire necessary staff and accept resignations for the 2018-2019 School Year and will apprise the school board of these actions at the next board meeting. The Superintendent's Designee was authorized to attend meetings of the School Board in the absence of the Superintendent.
 11. Dr. Ratliff initiated the public hearing discussion with a brief overview of the FY 2019 budget information to date. The FY 2018-2020 Local Composite Index (LCI), which is the percent of funding allocated to the locality vs. state sources, will be 34.34%. This is a slight decrease from the current FY 2017-2018 local proportional share of funding for Standards of Quality (SOQ) mandated programs of 34.94%.
 12. Dr. Ratliff provided a draft of budget goals for FY 2019 that continue to emphasize class size in order to maximize student learning and to provide a positive compensation package that focuses on a competitive salary benefit plan to attract and retain the highest quality colleagues in our region. He reviewed the current FY 2018 budget goals in preparation of the FY 2019 budget development for discussion.
 13. Dr. Ratliff announced that he would attend the VASS/VASBO Winter Conference on January 10-11, 2018, in Richmond, Virginia. The conference will provide further FY 2019 state budget information and review of legislative issues affecting K-12 education. Dr. Ratliff said that Delegate O'Quinn has expressed his support with upcoming Bills for debate.
 14. Mr. Brooks called for public comment on the budget, and the following individual was signed up to speak:
 - Kathy Smith, on behalf of the Washington County Education Association. Ms. Smith recommendation was to raise teachers' pay to reach or exceed the national average, as the General Assembly unanimously voted to do in the 2017 session. Ms. Smith thanked the School Board for the \$500 stipend to all contracted employees. She noted that both Delegate O'Quinn and Delegate Kilgore attended the District Legislative dinner held on December 12, 2017.
 15. No other speakers came forward. Mr. Brooks then closed the public hearing.
 16. Dr. Ratliff reviewed the policy on school board meeting procedures. Dr. Ratliff stated that the policies declare and authorizes Washington County Board members as officers of the Commonwealth and designates the Board as the policy-making body for the Washington County School Division. Mr. Musick recommended for consideration the removal of the Policy BHF, Board Self Evaluation. Policy BHF will be brought back on Draft reading on the January 15, 2018 meeting.
 17. Upon motion by Mr. Fleenor, seconded by Mr. Henderson, by 7-0 vote, to approve Mr. Brooks and Mr. Musick to serve on 2018-2019 Budget Committee.
 18. Mr. Brooks called for public comment, and no one came forward to speak.

19. Upon motion by Mr. Musick, seconded by Dr. Arnold, by 7-0 vote, the following items were approved on the consent agenda as presented:

- Minutes of the December 7, 2017, School Board Meeting
- Bill Date 12/18/2017
 - General Fund: \$ 604,517.61
 - Textbook Fund: \$ 3,122.81
 - School Nutrition Fund \$ 131,118.22
- File GC, Professional Staff
- File GCPD, Professional Staff Discipline
- Check Signing Authorization

20. Dr. Wallace reviewed the following School Board Policies on Draft Reading:

- File KGF, Weapons In Schools

21. Upon motion by Ms. Lowe, seconded by Mr. Henderson, by 7-0 vote, the following policy was approved on First Reading.

- File GAA, Staff Time Schedules

22. Upon motion by Ms. Lowe, seconded by Mr. Owens, by 7-0 vote, the following policy was approved on First Reading.

- File GBDD, Professional Staff - Removal
- File GBDD-R, Support Staff Supplementary Pay Plan Overtime - Removal

23. Upon motion by Mr. Musick, seconded by Mr. Fleenor, by 7-0 vote, the following policy was approved on First Reading.

- File GBEB, Staff Weapons in School

24. Upon motion by Mr. Fleenor, seconded by Mr. Owens, by vote 7-0, the November 2017 Funds Summary was approved as presented.

25. Superintendent's Report – Strategic Planning/Update

Dr. Ratliff discussed the Capital Improvement needs that will be addressed for the remainder of this FY 2018 year and the upcoming FY 2019 budget. The renovation of the bathrooms at John S. Battle High school will be completed this fiscal year.

26. Upon motion by Mr. Musick, seconded by Ms. Lowe, by 7-0 vote, the agenda of the January 15, 2018, School Board Meeting were approved as presented.

27. Upon motion by Mr. Musick, seconded by Mr. Owens by 7-0 vote, closed session was declared after a five-minute break, pursuant to §2.2-3711 of the *Code of Virginia* to discuss the following:

SECTION 2.2-3711 A.(1)

CONSIDER EMPLOYMENT OF SPECIFIC INDIVIDUAL(S):

- Head Boys' Track Coach, Patrick Henry High School
- Teacher, Meadowview Elementary School
- PT Secretary, Transportation

CONSIDER TRANSFER OF SPECIFIC INDIVIDUAL(S):

- PM Custodian, from Elementary School and Middle School, to High School

CONSIDER SPECIFIC INDIVIDUAL(S) FOR SUBSTITUTE TEACHING

CONSIDER RESIGNATION OF SPECIFIC INDIVIDUAL(S):

- School Nutrition 5 hr. Assistant, Middle School

CONSIDER RETIREMENT OF SPECIFIC INDIVIDUAL(S):

- School Nutrition Specialist, Middle School

CONSIDER SPECIFIC INDIVIDUAL(S) WITH NON-TEACHING ASSIGNMENT: TO RECEIVE COACHING SUPPLEMENT ONLY AND SUBJECT TO (1) VHSL APPROVAL AND (2) WITHIN NUMBER OF POSITIONS APPROVED FOR COACHING:

- Assistant Baseball Coach, High School
- Head Boys' Soccer Coach, High School
- Assistant Boys' Basketball Coach, High School

28. Upon motion by Ms. Lowe, seconded by Mr. Henderson, by 7-0 vote, closed session ended, and the meeting reconvened in regular session.
29. Upon motion by Mr. Musick, seconded by Mr. Owens, by 7-0 vote, closed session was certified pursuant to Section 2.2-3712 of the *Code of Virginia*.
30. Upon motion by Ms. Lowe, seconded by Mr. Musick, by 7-0 vote, the following was approved as recommended by the Superintendent:

EMPLOYMENT:

- Sarah Helton, Head Boys Track Coach, Patrick Henry High School, Effective January 3, 2018
- Samantha Kiser, Teacher, Meadowview Elementary School, Effective January 3, 2018
- Melinda Moore, PT Secretary, Transportation, Effective January 3, 2018

TRANSFER:

- Lora Main, PM Custodian, from High Point Elementary School and Wallace Middle School, to Patrick Henry High School, Effective January 3, 2018

SUBSTITUTE TEACHING

- Tyler Carrico, Emory & Henry, Master of Science in Special Education
- Lindsey Dean, Emory & Henry, Bachelor of Science in Biology
- Kelsey Lee, University of Virginia at Wise, Bachelor of Arts in Special Education

RESIGNATIONS:

- Susan Hudler, School Nutrition 5 hr. Assistant, Wallace Middle School, Effective December 7, 2017

RETIREMENT:

- Darlene French, School Nutrition Specialist, Damascus Middle School, Effective December 31, 2017

CONSIDER SPECIFIC INDIVIDUAL(S) WITH NON-TEACHING ASSIGNMENT: TO RECEIVE COACHING SUPPLEMENT ONLY AND SUBJECT TO (1) VHSL APPROVAL AND (2) WITHIN NUMBER OF POSITIONS APPROVED FOR COACHING:

- Charles Barrs, Assistant Baseball Coach, Abingdon High School, Effective January 3, 2018
- Brian Butler, Head Boys Soccer Coach, Abingdon High School, Effective January 3, 2018
- Lance Reasbeck, Assistant Boys Basketball Coach, Abingdon High School, January 3, 2018

31. Upon motion by Ms. Lowe, seconded Mr. Henderson 7-0 vote, the meeting adjourned at 8:45 p.m.

Billy W. Brooks, Chair
Melissa Coardell, Clerk
Debra Kiser, Recorder

MOTION: Ms. Lowe

SECOND: Mr. Henderson

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Washington County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia Law;

WHEREAS, THEREFORE, BE IT RESOLVED, that the Washington County School Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification applies, and (II) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

AYES: 7

NAYS: 0

ABSTAINED: 0

 Clerk
Washington County School Board

Meeting Date: January 2, 2018