

**SUPPORT STAFF ADVISORY COMMITTEE MEETING  
DECEMBER 8, 2009 – 8:30 A.M.  
SCHOOL BOARD OFFICE**

Present were:

Mark Bias	Maintenance Department
Brenda Blevins	E. B. Stanley Middle School, School Nutrition Specialist
Claudia Blevins	Abingdon Elementary School Bookkeeper
Charles Collins	Neff Center Custodian
Peggy Crabtree	Transportation Department (Bus Driver)
Jenni Jones	Human Resource Department
Kellie Frost	Rhea Valley Elementary School Secretary
Michelle Larson	Payroll Clerk, Finance Department
Robin Small	Abingdon Elementary School Nurse
Jason Salyers	Technology Department
Alan Lee	Division Superintendent
Tom Graves	Assistant Superintendent

Dr. Lee opened the meeting by welcoming the group. He asked how things were going and if they had any concerns. Responses were:

- Charles Collins: Everything is going well at the Neff Center.
- Mark Bias: He has heard of no problems in the Maintenance Department. He has everything he needs, and things are running smoothly.
- Brenda Blevins: Everything is going well. They got new computer terminals on Friday, and they are nice. The Federal review went great.
- Jason Salyers: Things are good in the Technology Department. He has everything he needs and knows of nothing that could be changed to make things better.
- Peggy Crabtree: She knows of nothing we need to change. She has everything she needs, and things are going well in Transportation.
- Claudia Blevins: Everything is going great at Abingdon Elementary. She has heard of no problems. She has everything she needs.
- Robin Small: Things are going well at Abingdon Elementary. She has everything she needs.
- Michelle Larson: She has heard of no problems and has everything she needs. Most everything is automated in payroll now, and things are working well. She has heard some concerns from people about job reductions. They wonder how we can do building improvements when people are in danger of losing their jobs.

Dr. Lee responded that the reason we are able to do facility improvements is due to money saved over the past four years that was returned to the Board of Supervisors who set it aside in a fund to be used for capital projects. From those savings, we will be doing a partial roof at Abingdon High School, a roof at the Neff Center, security cameras and doors in the schools and bathroom renovations. The recent bids for facility upgrades at Meadowview Elementary, Wallace Middle and Glade Spring Middle

Schools came in significantly lower than anticipated, which means we will have less money to borrow.

A policy was passed at last night's School Board Meeting which deals with reduction in support staff work force. There was a request by the Board that a list be developed of things to be considered when deciding which jobs are to be eliminated. Dr. Lee will be developing that list. Also, as people leave the school system, some jobs are not being filled in an effort to be proactive in the event of further reduction of funds. The Governor will present his recommended budget on December 18, the Legislature has to decide what they will approve, and the new Governor has to sign off on it. The Washington County Board of Supervisors will then be able to decide on their budget.

Comments:

- She appreciates the proactive approach with things we can do ahead of time to lessen the blow in the event of further budget reductions.
- What do we have in mind as far as securing buildings? The handicap ramp door access at Abingdon High School stays unlocked, and there is no camera.

Dr. Lee responded that we probably won't be able to lock every door, but we will do what we can. The School Resource Officer monitors the doors at Abingdon High School continuously to make them secure.

Comments continued:

- Jenni Jones: Everything is going well. She has everything she needs to do her job.
- Kellie Frost: Everything is going well at Rhea Valley Elementary. It is an exciting time for the kids. The Christmas tree is up and music is playing. She can think of nothing to change.

Dr. Lee commented that the decorative lights at the Central Office will be unplugged as a model of conservation and savings by not spending funds for these types of things.

He asked if they had any suggestions for the list he will be developing.

He wished them a Merry Christmas and Happy New Year.

The next meeting is scheduled for January 5, 2010.