

Washington County Public Schools  
**SCHOOL FEE REDUCTION/WAIVER REQUEST FORM**

Name of student: \_\_\_\_\_

Address: \_\_\_\_\_

School: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Parent/guardian: \_\_\_\_\_ Phone: \_\_\_\_\_

Please check if applicable: (attach supporting documents for each category that applies)

- \_\_\_\_\_ Student is eligible due to family economic hardship (ex. unemployment)
- \_\_\_\_\_ Student is eligible due to being homeless
- \_\_\_\_\_ Student is eligible based on Free/Reduced Lunch Program qualification
- \_\_\_\_\_ Student receives (SSI)\* Supplemental Security Income
- \_\_\_\_\_ Family receives TANF, SNAP, or Medicaid benefits
- \_\_\_\_\_ Student is in Foster Care
- \_\_\_\_\_ Student is in State Custody

**\*Please note: Students who receive Survivor Benefits Do Not Qualify for the SSI category listed above.**

Parent(s)/guardian(s) shall provide income eligibility documentation in the form of income tax returns or current pay stubs demonstrating compliance with requirements consistent with state law and school district and/or guidelines for all of the above qualifiers.

If you are applying for fee reduction/waiver or other help with school fees because of serious financial problems, please state the reason(s) for the request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If you need more space, please continue on the back of this page)

Please check the school fee schedule and list all fees that you wish to waive. If your student is eligible for fee waivers, all of those fees will be waived. **Costs for lost or damaged school property or for school pictures, yearbooks, and similar things are not fees and will not be waived.** If you wish to have all applicable fees waived, please write "all" in the "Fee Description" column.

| Fee Description | Amount | Fee Description | Amount |
|-----------------|--------|-----------------|--------|
| _____           | _____  | _____           | _____  |
| _____           | _____  | _____           | _____  |
| _____           | _____  | _____           | _____  |

Please give this Application to the school Principal when it is complete as well as applicable documentation proving eligibility. **All fee payments will be suspended until the school has decided if your student is eligible and you are notified of the decision.** If your student is eligible for a fee waiver, you will not be asked to agree to an installment payment plan or sign an IOU in place of a waiver.

**I HEREBY CERTIFY THAT THE INFORMATION AND DOCUMENTATION I HAVE PROVIDED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I ALSO GIVE SCHOOL OFFICIALS PERMISSION TO USE THIS FORM AS A RELEASE TO OBTAIN INFORMATION NECESSARY FOR VERIFICATION OF ELIGIBILITY.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date