

**SCHOOL IMPROVEMENT PLAN**  
**Washington County Career and Technical Education Center**  
**2017-2018**

A. Two school-wide instructional goals indicated by Data.

**OBJECTIVE 1:** An effort to increase employability of WCCTEC graduates by incorporating focused instruction on transition-to-employment soft skills in the areas of: communication; professionalism; problem solving; and teamwork.

Strategies

- Teach one soft-skill lesson per quarter from the WCCTEC Soft Skills for Workplace Success categories.
- Have Human Resources personnel from local industries visit WCCTEC classrooms to discuss professionalism and expectations in the workplace.
- Mock interviews in the classrooms.
- Dress for the Job You Want Day.
- Display WCCTEC Soft Skills for Workplace Success poster in classrooms and hallways.
- Class field trips to visit local industry and meet with Human Resource Departments to discuss professionalism and expectations in the workplace.

Indicators

- WCCTEC Soft Skills for Workplace Success rubric and post-tests.
- WCCTEC Soft Skills for Workplace Success posters displayed in classrooms and hallways.
- Lesson plans indicating soft-skill lesson each quarter.
- Account record of industry guests to WCCTEC and trips to local industries.

**OBJECTIVE 2:** To enhance the curriculum at WCCTC by increasing the amount of Cross-Curriculum Collaboration between teachers and programs. It is the goal of the WCCTC for all programs to participate in at least one Cross-Curriculum lesson initiative with another CTE program over the course of the 2017-18 school year.

Strategies

- Have monthly collaboration meetings to discuss cross-curriculum program initiatives.
- Oversight by administrative team to communicate cross-curriculum pedagogy strategies to faculty and staff.
- Institute peer observation program to promote program familiarity and awareness among faculty and staff.
- Promotion of teacher professional development initiatives by administration (such as teacher visitation to other area schools that do a good job in cross curriculum educational practices).

- Integrate Cross Curriculum lessons between WCCTC programs that promote STEM principles of learning through a degree of collaborative, inquiry-based, and student centered teaching.

#### Indicators

- Lesson plans that detail cross curriculum program initiatives given to administration for collaboration.
- Documentation of formative and summative assessments (and results) which details student proficiency on the respective cross curriculum lessons themselves.
- Documentation by department heads detailing prospective cross curriculum projects and forwarded to school administration for collaboration.
- Video evidence of cross curriculum lessons by respective programs presented to school administrators for feedback.
- Teachers will be required to have at least one goal on their annual goal document (via TalentEd and approved by administration) that details a cross curriculum initiative for the 2017-18 school year.
- Teachers will participate in professional development initiative over the course of the course of the 2017-18 school year to assist in STEM integration lessons between programs at WCCTC.

OBJECTIVE 3: To improve communication among students, parents, staff and community with a focus on facilitating effective accountability.

#### Strategies

- Project-based assessment broadcast: Instructors will broadcast student projects through an online gallery of projects hosted on WCCTEC's school website.
- Share all school articles with Carolyn Wilson, freelance writer for the Bristol Herald Courier, to promote WCCTEC students and programs in the local newspaper.
- To promote instructional best practices, to celebrate excellence, and to recognize all of the things that make WCCTEC unique by increasing social media presence via Twitter. WCCTEC will maintain three posts a week via Twitter.
- Increase WCS web articles to three articles per quarter.
- New digital sign for the front of the building to display the student of the month, upcoming events, and WCCTEC schedules.
- Give each class a dedicated section in the WCCTEC newsletter.

#### Indicators

- Documentation of student projects on WCCTEC's website under "Student Projects" tab.
- WCCTEC presence in the Bristol Herald-Courier
- Evidence of three WCCTEC posts a week on Twitter
- Evidence of three WCS website articles per quarter
- Evidence of current events broadcast on digital sign
- Documentation in the WCCTEC newsletters of input from each instructor
- Documentation of current WCCTEC events on the WCS Division Calendar

OBJECTIVE #4: For students to take a leadership role in activities and programs that recognize student achievement and promote new student programs for the WCCTEC.

#### Strategies

- Create a school-wide student leadership committee by having student representatives chosen by staff to represent all of the WCCTEC programs. Students will be chosen by staff based on a rubric that encompasses student behavior, academic performance, attendance, and leadership skills.
- The student leadership committee will assist WCCTEC administration in the development of the WCCTEC annual School Improvement Plan as being vital stakeholders in the SIP development process.
- Develop at least three school-wide activities over the course of the 2017-18 school year that promote teamwork, inclusion, and critical thinking skills.
- Student leadership committee members will represent WCCTEC in district recruiting by setting up an information booth at one fall event, one winter event, and one spring event during the 2017-18 school year.
- Student leadership committee members will plan, promote and oversee two school wide community outreach initiatives over the course of the 2017-18 school year.
- Two STEM projects and activities (WCCTEC school wide) promoted by Gifted and Talented students (Collaboration during the 2017-18 school year).

#### Indicators

- Institute a school wide student leadership committee before the end of the first nine weeks of the 2017-18 school year.
- Documentation by administration of the collaboration involving students in the WCCTC School Improvement Plan development process.
- Documentation of three school-wide activities that promote teamwork, inclusion, and critical thinking skills over the course of the 2017-18 school year.
- Documentation of WCCTC leadership committee sitting up an information tent at three sporting/extracurricular events over the course of the 2017-18 school year.
- Documentation of two STEM school wide project promoted and implemented by students recognized as gifted/talented (with the direction and assistance of administration and faculty).

B. Professional Development goal to support instructional goals.

OBJECTIVE: Section “B” Professional Development is not necessary since each objective in section “A” are embedded with individual professional development strategies.